

ARTICLE XXX Report November 15, 2018

Present for LAUSD were Jorge Amador Substitute Unit, Carlos Romero Tech Sub Unit, Alejandra Sanchez Local District West, LAUSD

Present for UTLA were Francisco Martinez, Chair Substitute Committee, Benny Madera, Substitute BOD, Audrey Linden Chapter Chair Substitutes West Area, UTLA Representative, Alex Orozco, Luis Ovalles, UTLA substitute liaison

Jorge Amador stated that there may be a “re-imagined administration at Beaudry Headquarters.

There were no unfilled positions Friday.

Alejandra Sanchez needs 24 hours to approve of Article 30 notes. After approval she will email to Luis Ovalles.

Smartfind issues...Subs have been reporting a “malfunction” when putting in their pin #. They get a “timed out” message and the system hangs up on them. Jorge said it could be an error as 1. Read entry 2. Verbal cue. Subs should call Jorge Amador or Carlos Romero or email subunit@lausd.net

A Smartfind prompt subs had is gone. “You have been requested for this job” as a prompt used to be an option. Subs used to know they had a request over a non-specified job. Subs would like this option back. Jorge will look into this issue and get back to Luis Ovalles in a couple days.

“This job is no longer available; choose another.” This happened to Audrey Linden. It was a sub assignment at Fairburn from teacher, Ingrid Argetta. Jobs can be cancelled before or after 7 A M. But, subs with seniority lose out since calls start at 5:30 A M. Jorge said all requests show up on the Smartfind web page. He will send the link. Save the link. Once a sub logs in, it is saved.

Programmers are working on Smartfind text confirmation in the future regarding jobs.

I S R Mandatory Informal Conference Article 5, 7.0 Alejandra Sanchez has been attending. She gets a request to have an Informal Conference and has 5 days to arrange. Ms. Sanchez stated she thought the substitute employee wanted to bring “other than the Chapter Chair,” and wanted to bring the UTLA Representative. When an ISR issued that is “not standard practice.” Typically the substitute brings the school site Chapter Chair or a Substitute Chapter Chair for the Mandatory Informal Conference to meet with the School Site Administrator. Staff Relations is not part of that meeting. Francisco Martinez as Chapter Chair contacts the Administrator and Francisco accompanies the substitute. The UTLA Representative does not go. Francisco Martinez stated he had attended the Mandatory Informal Conference and Ms. Sanchez has been showing up to represent LAUSD. Francisco maintained the Mandatory Informal Conference remains “informal”

and should not escalate to a Step 1. Parody and escalate. Resolve the issue before Staff Relations steps in.

2.

Ms. Sanchez said she is new since January and it is a “point well taken.” She will bring this issue up at her meeting tomorrow and get back to Luis Ovalles.

Article 5 Section 23.0 Special Grievance Procedure for non unit members. Ms. Sanchez said Subs with less than 100 days. Formal written statement. Standard Grievance Process Article 5 Section 23.0 Safety Issue. ISR doesn’t fall into this as a process or mechanism. The Safety concern could be addressed. The sub has to do a formal written statement and send to the principal when the sub has less than 100 days. Alejandra will bring up to her team tomorrow and get back to Luis Ovalles.

1. Safety
2. Hours
3. Pay

A case was presented to a principal who denied the sub.

Make sure the subs know the steps. Luis Ovalles stated, “We’re going to be using this Article and Section to support our substitutes.”

Regarding Safety Issues.....every school should have a plan on every student, in terms of who the runners are... meaning, who might want to run out of class.

The district stated that subs who do not have info on special ed students, do not get fired.

The district stated that subs who go into full-time teaching, lose seniority.

The district stated that subs are allowed to go on leave for up to one year. Examples are: pregnancy, military, illness, etc.

Next Meeting February 21, 2019

Audrey Linden

Chapter Chair West Area Substitutes, HOR