

Division of Adult and Career Education (DACE) Hybrid Instruction

Purpose: To provide an instructional and operational framework, that mirrors secondary education, for adult learners to obtain equity of access to necessary instructional services and hands-on training, while maintaining online/remote learning opportunities for students who choose not to attend in person.

DACE shall offer hybrid instruction as follows:

- DACE ESL and Academic instructional schedules shall be aligned with secondary schools.
- Teachers will provide instruction online from their classrooms. Teachers with split shifts may teach their evening class from home, as long as no student enrolled in the class chooses to come to campus for that class.
- Simultaneous instruction (in-person + Zoom) shall not be required.
- Students that come in-person and from home will participate via synchronous Zoom for the duration of the class period, in alignment with the secondary hybrid model.
- If students are in multiple classes, they remain in the initial classroom and participate in the other class via synchronous Zoom.
- Students that come later for a second class will be assigned to another classroom where they can participate in their class.

Sample School Schedule	ESL	Academic
8 am – 10 am	Session 1 (Synchronous Zoom)	Session 1 (Synchronous Zoom)
10 am – 10:15 am	Break	
10:15 am – 12:15 pm	Session 2 (Synchronous Zoom)	Session 2(Synchronous Zoom)
12:30 pm – 1:30 pm	Lunch	
1:30 pm – 3:30 pm	Session 3 (Synchronous Zoom)	Session 3 (Synchronous Zoom)
3:30 pm – 5:30 pm	Session 4 (Synchronous Zoom)	Session 4 (Synchronous Zoom)
6 pm – 8:30 pm	Session 5 (Synchronous Zoom)	Session 5 (Synchronous Zoom)

Career Technical Education Class Schedules

- CTE Teachers will engage with administrators in the *Hybrid Plan Questionnaire* process to configure their class schedules to meet student needs and provide an appropriate level of instruction.
- CTE courses listed in Attachment A of the DACE Sideletter Agreement shall continue in hybrid. The District may adjust in-person time and add courses to Attachment A based on student demand after consultation with UTLA.

Saturday Classes

- As above based on program.

Health & Safety

All health and safety provisions of the *Sideletter Between LAUSD & UTLA For The Physical Reopening Of Schools For Hybrid Instruction During the 2020-2021 School Year* shall apply to the physical reopening of schools for DACE services.

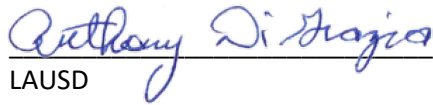
This Agreement will expire on June 30, 2021.



UTLA

4/19/2021

Date



LAUSD

04/19/2021

Date