

Specialized Services Safety Checklist



The safety provisions below are specific for Specialized Services staff and are in addition to the general safety provisions that apply to all UTLA member assignments.

Clearly Defined Workspace

- Six feet between desks/workspaces (student and educator)
- Notification via email of assigned space within 48 hours before return
- Workstation with adult chair, student chairs
- Functioning internet
- Locked storage cabinet (request dept)
- Confidentiality (Psychologists, PSA, PSW, Secondary Counselors)
- Specialized Equipment from Department, based on need

Health and Safety

- Additional PPE Equipment requested:
 - Gowns
 - Clear face masks, face shields
 - Gloves
 - Plexiglass (assessments)

Cleaning & Disinfecting and Other Protocols

- High-touch surface areas in room
- Access to Restroom
- Ventilation system fans running 24 hours
- Students given supply storage (individual resealable plastic bag) and additional materials

Schedule

- Based upon student IEP goals, up to 3 worksites within one day
- 15 min transition time
- Extra release day for Special Education teachers to conduct assessments

Compensation

- Work outside of contractual workday compensated at regular rate of pay
- 15 hours of onsite preparation time