

## **SPECIAL ELECTION CALENDAR/TIMELINE**

### **UTLA-Retired Steering Committee Member**

### **For the Remainder of an Unexpired Term Ending June 30, 2021**

*This Timeline is for the Special Election of a UTLA-Retired Steering Committee member with voting on January 17, 2020.*

**July 20, 2019:** UTLA-Retired Membership deadline for members in good standing to self-nominate to run for UTLA-Retired Steering Committee member.

**November 20, 2019:** Declaration of Intent forms and Election Rules are available online at [utla.net](http://utla.net) or through the UTLA-Retired Email Listserv for self-nomination.

**January 7, 2020:** Deadline for UTLA-Retired membership to be eligible to vote in this special election.

**December 18, 2019:** Declaration of Intent forms are to be submitted to Tara Thomas, 12<sup>th</sup> Floor, UTLA Building no later than 10:00am.

**January 3, 2020:** Email submission of Candidate's Statement (250 words or less and may contain only one graphic/image) to [utla-r@roadrunner.com](mailto:utla-r@roadrunner.com). The **submission deadline is 12:00 noon**. Statements must be either in MS Word, PDF or text format. The Candidate statements will be distributed to the UTLA-Retired Email Listserv and posted on [utla.net](http://utla.net). The Candidate Statements will be emailed to the UTLA-Retired Email Listserv January 9-10, 2020.

**January 17, 2020:** Voting will take place at the UTLA-Retired General Assembly meeting at the UTLA Building from 10:30am – 12:00 noon.

**January 17, 2020:** Deadline for Candidate Financial Reports are to be submitted to Tara Thomas, 12<sup>th</sup> Floor, UTLA Building no later than 3:00pm.