

This web-friendly version has replaced the names of district employees with "DISTRICT" for privacy reasons.

## Notes on Article XXX Report of February 2, 2017

At LAUSD, present for UTLA are Greg Russell, Rick Bertz, Leonard Segal, Hannah Joravsky, Phil Gross (arrived at 10:30) and Daniel Barnhart (arrived at 11:43) present for LAUSD are Jorge Amador and Evelyn Lowe (left at 11:30).

DISTRICT provided the Daily Reports broken down by area and week. Also the numbers of substitutes working and numbers of ISRs.

SB 792 now requires Flu and Measles shots for Spec. Ed.

To get data on all substitute teachers DISTRICT needs to speak with Daniel Barnhart or Jeff Good.

CAAT is due in March. About 300 regulars fail to take it.

Almost 600 separated due to no work in 6 months and failure to reply to warning letter.

CSET has been extended from 5 to 10 years valid.

If 2 substitute teachers have the same job, one should call the Sub Unit and not automatically go home.

There are 50 pages of schools.

One tech person for both 14<sup>th</sup> and 15<sup>th</sup> floors gives data to SmartFind tech.

Loss of a job while on SmartFind is due to cancellation by an administrator or downtown operator. Substitute teachers aren't losing jobs to other substitute teachers because they take too long on SmartFind calls.

Other calling systems, like AESOP, weren't chosen because they were too expensive for a large district and/or didn't call by seniority.

Contact DISTRICT with any known phone etiquette issues with the Sub Unit.

There will be no confirmed job cancellations after 6:30 AM, unless multi-day assignment.

They are working to have MiSiS automatically provide grades levels and Spec. Ed. Designations of elementary teachers.

Should be done in 30 to 45 days. Grades caught when changing in MiSiS. Lack of manpower to do so for secondary.

If an ISR was filed outside of agreed procedure it will only exist electronically and not go to Review Board. They meet once a month.

Sites can be blocked?

We need to push the Commendation Forms to administration.

DISTRICT can give us guidelines on how administrators do ISR investigations.

Huntington Park told to stop having substitute teachers sign their own contract before allowed to work.

Key problems between principals and plant managers. School should call Facilities.

TPSL takes 160 hours of unpaid training. Efforts should be made so that it doesn't lose work for the substitute teachers.

Problems with Hollywood HS not giving pay for auxiliary hour.

Schools will be sent a memo that substitute teachers are not to do filing on Professional Development Days but are to attend the training.

Administration and staff will be given specific instructions regarding Bulletin #6425.

Written by Greg Russell, Chair of the Substitute Teachers Committee.